Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details* (email, phone)	Website (eg. of the course catalogue)
Brno University of Technology Faculty of Electrical Engineering and Communication Technicka 10 616 00 Brno Czech Republic	CZ BRNO01	**Erasmus Institutional Coordinator:** *Bc. Tomáš Lády* E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 **Administrative Contact:** *Jarmila Pončová* E-mail: poncova@feec.vutbr.cz Phone:+420 5 4114 6328, Fax: +420 5 4114 6353 **Department Coordinator:** *doc. Ing. Norbert Herencsár, Ph.D.* Phone:+420 5 4114 6981 E-mail: herencsn@feec.vutbr.cz	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en
Università degli Studi di L'Aquila Dipartimento di Ingegneria Industriale e dell'Informazione e di Economia Universita' di L'Aquila, Via Gronchi 18 - 67100 L'Aquila - Italia	I L-AQUIL01	**Erasmus Institutional Coordinator:** *Prof. Anna Tozzi* E-mail: anna.tozzi@univaq.it Phone: +39 0862433150 **Administrative Contact:** *Sig.ra Fausta Ludovici* E-mail: fausta.ludovici@cc.univaq.it; uri@strutture.univaq.it Phone: +39 0862432762 / +39 3351503727 Fax: + 39 0862431217 **Department Coordinator:** *Prof. Michele Anatone* E-mail: michele.anatone@univaq.it Phone: +39 0862434360 **Educational Coordinator:** *Prof. Giuseppe Ferri* E-mail: giuseppe.ferri@univaq.it Phone: +39 0862434446; +39 3204232396	http://www.univaq.it/section.php?id=333

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
CZ BRNO01	I L-AQUIL01	0714	Electronics and automation	2nd 3rd	2 x 6 months [= 12 total]	--
I L-AQUIL01	CZ BRNO01	0714	Electronics and automation	2nd 3rd	2 x 6 months [= 12 total]	--

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	I L-AQUIL01	0714	Electronics and automation	1x5	--
I L-AQUIL01	CZ BRNO01	0714	Electronics and automation	1x5	--

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Option al: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level*	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B2	B2
I L-AQUIL01		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

CZ BRNO01
Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

I L-AQUIL01
Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 18/30.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	**Nomination:** 1 March - 30 April **E-application:** 31 March-31 May **Delivery of appl. mat.:** 30 June	**Nomination:** 1 June - 15 October **E-application:**15 September - 15 November **Delivery of appl. mat.:** 15 December
I L-AQUIL01	**Nomination:** 1 March - 30 April **E-application:** 31 March-31 May **Delivery of appl. mat.:** 30 June	**Nomination:** 1 June - 15 October **E-application:**15 September - 15 November **Delivery of appl. mat.:** 15 December

2. The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

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* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

4. Termination of the agreement

The Agreement may be modified or amended only by written agreement between the Parties.

The Agreement may be terminated:

- Upon written consent of both parties;
- Upon initiative of one of the Parties by giving the other Party a written notice at least one academic year in advance. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions
[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[†]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

I L-AQUIL01:

UNIVAQ: http://www.univaq.it/en/section.php?id=545&lang_s=en

CZ BRNO01:

Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

[†]http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/information-on-visa http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx
I L-AQUIL01	E-mail: welcome@strutture.univaq.it; phone: +39 0862 432767 Fax: + 39 0862431217	http://www.univaq.it/section.php?id=333

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

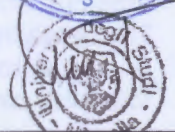| Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/ects-catalogue/insurance
I L-AQUIL01	E-mail: welcome@strutture.univaq.it; phone: +39 0862 432767 Fax: + 39 0862431217	http://www.univaq.it/section.php?id=333

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals http://www.kam.vutbr.cz/english/

| I L-AQUIL01 | E-mail: welcome@strutture.univaq.it; phone: +39 0862 432767 Fax: + 39 0862431217 | http://www.univaq.it/section.php?id =333 |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[‡]
CZ BRNO01	**Assoc. Prof. Jiri Haze, Ph.D.** Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	3.10.2017	
I L-AQUIL01	**Prof.ssa Anna Tozzi**, Pro Rector for International Relations	2.10. 2017	

[‡]Scanned signatures are accepted