



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication Technická 10 616 00 Brno Czech Republic	CZ BRNO01	<i>Bc. Tomáš Lády</i> Erasmus Institutional Coordinator E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 <i>Jana Nosková</i> Faculty Contact person E-mail: noskova@feec.vutbr.cz Phone: +420 5 4114 6328 <i>doc.Ing. Marie Sedlaříková, CSc.</i> Department coordinator E-mail: sedlara@feec.vutbr.cz Phone: +420 54114 6143	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en
UNIVERSITÀ DEGLI STUDI DI PADOVA	I PADOVA01	Prof. Alessandro Paccagnella Institutional Coordinator International Office Via VIII Febbraio 2, 35122 Padova – Italia Tel: +39 049 827 3061; Email: erasmus@unipd.it	University: http://www.unipd.it/ Incoming students: www.unipd.it/en/en/node/817

		Departmental Coordinator: Prof. Vito di Noto Dip. Di Ingegneria Industriale Tel.: +39 049 8275229 Email: vito.dinoto@unipd.it	http://en.didattica.unipd.it/
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
CZ BRNO01	I PADOVA01	0713, 0714	Electricity and energy, Electronics and automation	2 nd 3 rd	2/24 1/3	--
I PADOVA01	CZ BRNO01	0713, 0714	Electricity and energy, Electronics and automation	2 nd 3 rd	2/12 1/6	--

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	I PADOVA01	0713, 0714	Electricity and energy, Electronics and	2/10	-

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

			automation		
I PADOVA01	CZ BRNO01	0713, 0714	Electricity and energy, Electronics and automation	2/10	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B1	B2
I PADOVA01		Italian	English	a certificate or declaration from the sending institution is required: Italian level A2 for courses in Italian; English level B1 for courses in English	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

I PADOVA01

For Incoming students see: <http://www.unipd.it/en/en/node/817>

Email: erasmus.incoming@unipd.it

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For students with special needs see: <http://www.unipd.it/en/en/students-special-needs>
 Accommodation guaranteed for students and teaching staff with disabilities.
 Tel.: +39 049 827 3058 - Email: serv.disabilita@unipd.it

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Nomination: 1 March - 30 April E-application: 31 March-31 May Delivery of appl. mat.: 30 June	Nomination: 1 June - 15 October E-application: 15 September-15 November Delivery of appl. mat.: 15 December
I PADOVA01	Nominations: May 15 th Applications: June 15 th	Nominations: September 15 th Applications: November 1 st

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.

I PADOVA01: The provisional accepted students list will be published on website within a max. of 6 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

I PADOVA01: a Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory

E	(50-59)/100	Sufficient
F	(0-49)/100	failed

I-PADOVA01: <http://www.unipd.it/en/en/european-credit-transfer-and-accumulation-system-ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		https://www.vutbr.cz/en/international/info
I-PADOVA01	Tel. +39 049 8273077 e-mail: saos@unipd.it	http://www.unipd.it/en/node/817

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		https://www.vutbr.cz/en/international/info
I PADOVA01		http://www.unipd.it/en/node/1482

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/
I-PADOVA01	Tel.: +39 049 7927306 e-mail: sassa@sassa.org	http://www.unipd.it/en/node/1482

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	16.3.2018	 
I PADOVA01	Prof. Alessandro Paccagnella, Institutional Coordinator	15/03/2018	<i>prof. Alessandro Paccagnella</i> Prorettore alle Relazioni Internazionali Vice Rector for International Relations  

³ Scanned signatures are accepted