



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
POLITECHNIKA POZNAŃSKA Poznan University of Technology	PL POZNA02	<u>Administrative Coordinator:</u> Magdalena ZAWIRSKA- WOLNIEWICZ Head of LLL&International Education Office, Pl. M. Skłodowskiej-Curie 5 60-965 Poznań, Poland Tel. +48 61 665 35 44 magdalena.zawirska- wolniewicz@put.poznan.pl <u>Departmental Coordinator:</u> Faculty of Electrical Engineering Institute of Mathematics dr hab. Małgorzata Migda tel.: +48 61 6652359 malgorzata.migda@put.pozna n.pl	General information: www.put.edu.pl Courses catalogue: http://put.edu.pl/erasmus/progr ammes-available

BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication Technicka 10 616 00 Brno Czech Republic	CZ BRNO01	Erasmus Institutional Coordinator: <i>Bc. Tomáš Lády</i> E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: <i>Jarmila Pončová</i> E-mail: poncova@feec.vutbr.cz Phone: +420 5 4114 6328, Fax: +420 5 4114 6353 Department Coordinator: Assoc. Prof. Jiří H, Ph.D. prodekan-zahranici@feec.vutbr.cz Tel: +420 5 4114 6102	http://www.feec.vutbr.cz/studium/studen/index.php.en
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
PL POZNAN02	CZ BRN001	0713	Electricity and energy	1 st , 2 nd	2x5	
CZ BRN001	PL POZNAN02	0713	Electricity and energy	1 st , 2 nd	2x5	
PL POZNAN02	CZ BRN001	0714	Electronics and automation	1 st , 2 nd	2x5	
CZ BRN001	PL POZNAN02	0714	Electronics and automation	1 st , 2 nd	2x5	

[*Optional: subject area code & name and study cycle are optional.]

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL POZNAN02	CZ BRN001	0541	Mathematics	1X 5 days	
CZ BRN001	PL POZNAN02	0541	Mathematics	1X 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL POZNAN02		English	Polish	English B2	English B2
CZ BRN001		English		English B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

CZ BRN001

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term/Whole academic year* [month]	Spring term* [month]
PL POZNAN02	May 31 st	
CZ BRN001	E-application: 31 March-31 May Delivery of appl. mat.: 30 June	E-application: 15 September-15 November Delivery of appl. mat.: 15 December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL POZNAN02:

<http://www.put.edu.pl/institution/education-at-put>

very good	(A)	bardzo dobry	5.0
good plus	(B)	dobry plus	4.5
good	(C)	dobry	4.0
satisfactory plus	(D)	Dostateczny plus	3.5
satisfactory	(E)	dostateczny	3.0
unsatisfactory	(F)	niedostateczny	2.0

CZ BRNO01:

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNA02	study@put.poznan.pl	http://put.edu.pl/content/1/visa-procedure
CZ BRN001		http://www.vutbr.cz/en/studies/information-on-visa http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNA02	study@put.poznan.pl	http://www.put.edu.pl/content/health-and-insurance
CZ BRN001		http://www.vutbr.cz/en/studies/ects-catalogue/insurance


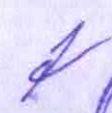

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN02	anna.wolnowska@put.poznan.pl	http://put.edu.pl/erasmus/accommodation
CZ BRN001	ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals http://www.kam.vutbr.cz/english/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL POZNAN02	Prof. Teofil Jesionowski, Prorector for LLL& International Education	09.01.2017	 PROREKTOR ds. EDUKACJI USTAWICZNEJ Prof. dr hab. inż. Teofil Jesionowski
CZ BRN001	Assoc. Prof. Jiri Haze, Ph.D. Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	3.1.2017	 

³ Scanned signatures are accepted