



## Erasmus+ Programme Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details	Website
<b>Brno University of Technology</b>  Faculty of Electrical Engineering and Communication Technická 10 616 00 Brno Czech Republic	<b>CZ BRNO01</b>	Erasmus Institutional Coordinator: <i>Bc. Tomáš Lády</i> E-mail: <a href="mailto:lady@ro.vutbr.cz">lady@ro.vutbr.cz</a> Phone: +420 5 4114 5145  Administrative Contact: <i>Jarmila Pončová</i> E-mail: <a href="mailto:poncova@feec.vutbr.cz">poncova@feec.vutbr.cz</a> Phone: +420 5 4114 6328, Fax: +420 5 4114 6353  Department Coordinator: <i>Prof. Ing. František Zezulka, CSc.</i> <a href="mailto:zezulka@feec.vutbr.cz">zezulka@feec.vutbr.cz</a> Tel: +420 5 4114 6440	<a href="http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en">http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en</a>
<b>University for Continuing Education Krems</b>	<b>AT KREMS05</b>	Contact person : Staff Member: DI Albert Treytl -0043 2622 234020-43 <a href="mailto:albert.treytl@donau-uni.ac.at">albert.treytl@donau-uni.ac.at</a>  Erasmus Inst. Coordinator: Sabina Ertl <a href="mailto:sabina.ertl@donau-uni.ac.at">sabina.ertl@donau-uni.ac.at</a> 0043 2732 893 2216	<a href="http://www.donau-uni.ac.at/en">www.donau-uni.ac.at/en</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area*		Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]*	Number of student mobility periods	
		Code [ISCED]	Name		Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships *
CZ BRNO01	AT KREMS05	0713/0714	Electricity and energy/Electronics and automation	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students x 5 months (total 10 months)	--
AT KREMS05	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students x 5 months (total 10 months)	--

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they

should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area*		Number of staff mobility periods	
		Code [ISCED]	Name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	AT KREMS05	0713/ 0714	Electricity and energy/Electronics and automation	Guest lecture 2 days (Min. 2 days/8 hrs of teaching)	2 person per 10 days (Min. 5 days)
AT KREMS05	CZ BRNO01	0713/ 0714	Electricity and energy/Electronics and automation	Guest lecture 2 days (Min. 2 days/8 hrs of teaching)	2 person per 10 days (Min. 5 days)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B1	B2
AT KREMS05		English	German	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

#### CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term/Whole academic year* [month]	Spring term* [month]
CZ BRNO01	<b>Nomination:</b> 1 March - 30 April <b>E-application:</b> 31 March-31 May <b>Delivery of appl. mat.:</b> 30 June	<b>Nomination:</b> 1 June - 15 October <b>E-application:</b> 15 September-15 November <b>Delivery of appl. mat.:</b> 15 December
AT KREMS 05	1 <sup>st</sup> JUNE	1 <sup>st</sup> DECEMBER

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## F. Information

### 1. Grading systems of the institutions

**CZ BRNO01:**

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

Institution [Erasmus code]	Website for information		
AT KREMS 05	ECTS Grade	Austrian Grade	Definition
	A	1 (Sehr gut)	EXCELLENT: outstanding performance with only minor errors
	B	2 (Gut)	VERY GOOD: above the average standard but with some errors
	C	3 (Befriedigend)	GOOD: generally sound work with a number of notable errors
	D	4 (Genügend)	SATISFACTORY: fair but with significant shortcomings
	E	4 (Genügend)	SUFFICIENT: performance meets the minimum criteria
	FX	5 (Nicht genügend)	FAIL: some more work required before the credit can be awarded
	F	5 (Nicht genügend)	FAIL: considerable further work is required
	-	P	PASS
	-	PD	Passed with Distinction
	-	S	Successful Participation

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		<a href="http://www.vutbr.cz/en/studies/information-on-visa">http://www.vutbr.cz/en/studies/information-on-visa</a> <a href="http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx">http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx</a>
AT KREMS 05		<a href="http://www.donau-uni.ac.at/en/forschung/service/internationales/index.php">http://www.donau-uni.ac.at/en/forschung/service/internationales/index.php</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		<a href="http://www.vutbr.cz/en/studies/ects-catalogue/insurance">http://www.vutbr.cz/en/studies/ects-catalogue/insurance</a>
AT KREMS 05		<a href="http://www.donau-uni.ac.at/en/forschung/service/internationales/index.php">http://www.donau-uni.ac.at/en/forschung/service/internationales/index.php</a>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	<a href="mailto:ubytovatelky@skm.vutbr.cz">ubytovatelky@skm.vutbr.cz</a> Tel. +420 541 142 930-3	<a href="http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals">http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals</a> <a href="http://www.kam.vutbr.cz/english/">http://www.kam.vutbr.cz/english/</a>
AT KREMS 05		<a href="http://www.donau-uni.ac.at/en/service/krems/01039/index.php">http://www.donau-uni.ac.at/en/service/krems/01039/index.php</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
CZ BRNO01	Ass. Prof. Jiri Haze, Ph.D. Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	1.12.2015	 
AT KREMS 05	Mag. Friedrich Faulhammer, Rector	17. DEZ. 2015	