



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication Technická 10 616 00 Brno Czech Republic	CZ BRNO01	Erasmus Institutional Coordinator: <i>Bc. Tomáš Lády</i> E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: <i>Jarmila Pončová</i> E-mail: poncova@feec.vutbr.cz Phone: +420 5 4114 6328, Fax: +420 5 4114 6353 Department Coordinator: Assoc. Prof. Jiří H, Ph.D. prodekan-zahranici@feec.vutbr.cz Tel: +420 5 4114 6102	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en

TAMPERE UNIVERSITY OF TECHNOLOGY	SF TAMPERE02	Minna Haka-Risku Head of International relations, Institutional Erasmus coordinator, Tampere University of Technology International Office P. O. Box 553, FI-33101 TAMPERE, FINLAND Tel: +358 40 849 0483; Fax: +358 3 3115 2640 Email: minna.haka-risku@tut.fi / interoff@tut.fi	www.tut.fi/en www.tut.fi/admissions course catalogue: http://www.tut.fi/opinto-opas/wwwoppaat/opas2016-2017/kv/laitokset/index.html
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
CZ BRNO01	SF TAMPERE02	0713/0714	Electricity and energy/Electronics and automation	1, 2	10/50	
		0713/0714	Electricity and energy/Electronics and automation	3	5/50	
SF TAMPERE02	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	1,2	10/50	
		0713/0714	Electricity and energy/Electronics and automation	3	5/50	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	SF TAMPERE02	0713/0714	Electricity and energy/Electronics and automation	5	
SF TAMPERE02	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	5	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		ENGLISH		B2	B2
SF TAMPERE02		English	Finnish	B1 English	B1 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Tampere University of Technology: All incoming exchange students are required to attend the orientation week before their studies.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ BRNO01: Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Nomination: 1 March - 30 April E-application: 31 March-31 May Delivery of appl. mat.: 30 June	Nomination: 1 June - 15 October E-application: 15 September-15 November Delivery of appl. mat.: 15 December
SF TAMPERE02	15 May	15 October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Tampere University of Technology:

<https://www.tut.fi/en/admissions/studying-at-tut/grading-and-credit-system/index.htm>

CZ BRNO01:

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/information-on-visa http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx
SF TAMPERE02	interoff@tut.fi Tel: +358 40 849 0351	http://www.tut.fi/en/admissions/studying-at-tut/next-stop-tut/index.htm

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/ects-catalogue/insurance
SF TAMPERE02	interoff@tut.fi Tel: +358 40 849 0351	http://www.tut.fi/en/admissions/studying-at-tut/next-stop-tut/index.htm

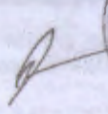
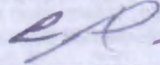
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals http://www.kam.vutbr.cz/english/
SF TAMPERE02	interoff@tut.fi Tel: +358 40 849 0351	http://www.tut.fi/en/admissions/studying-at-tut/next-stop-tut/index.htm

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ^a
CZ BRNO01	Ass. Prof. Jiri Haze, Ph.D. Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	10.2.2017	
SF TAMPERE02	Tiina Äijälä Director of Administration	20.2.2017	

^a Scanned signatures are accepted