



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2019/20 – 2020/21

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)		Website
UNIVERSITY OF TARTU	EE TARTU02	Faculty coordinator: <b>Dr. Fabrizio Maria Maggi</b> Institute of Computer Science University of Tartu Liivi 2, 50409, Tartu, Estonia E-mail: <a href="mailto:f.m.maggi@ut.ee">f.m.maggi@ut.ee</a>		<a href="http://www.ut.ee/en/prospective-students/exchange-students">http://www.ut.ee/en/prospective-students/exchange-students</a>
BRNO UNIVERSITY OF TECHNOLOGY  <b>Faculty of Electrical Engineering and Communication</b>	CZ BRNO01	Institutional Coordinator <i>(name, address, phone, fax, e-mail)</i>	Ing. Alexandr Tokár International Office Antonínská 548/1 601 90 Brno <a href="mailto:tokar@ro.vutbr.cz">tokar@ro.vutbr.cz</a> +420 5 4114 5114	<a href="https://www.vutbr.cz/en/international/short">https://www.vutbr.cz/en/international/short</a>  FEEC: <a href="https://www.feec.vutbr.cz/studium/studenllp/index.php">https://www.feec.vutbr.cz/studium/studenllp/index.php</a> BUT (courses): <a href="https://www.vutbr.cz/en/students/courses">https://www.vutbr.cz/en/students/courses</a>
		ERASMUS Faculty Coordinator <i>(name, address, phone, fax, e-mail)</i>	Assoc. Prof. Jiří Háze Phone: +420 5 4114 6102 E-mail: <a href="mailto:prodekan-zahranici@feec.vutbr.cz">prodekan-zahranici@feec.vutbr.cz</a> Technická 3058/10 616 00 Brno +420 5 4114	
		Administrative Contact <i>(name, address, phone, fax, e-mail)</i>	Jana Nosková Technická 3058/10 616 00 Brno <a href="mailto:noskova@feec.vutbr.cz">noskova@feec.vutbr.cz</a> +420 5 4114 6328	

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Students

FROM	TO	Subject area code [ISCED]#	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
EE TARTU02	CZ BRNO01	0713/0714 061	Electricity and energy/Electronics and automation ICTs	1 <sup>st</sup> / 2 <sup>nd</sup> /	3 Students x 6 Mths (18)	By individual agreement only
CZ BRNO01	EE TARTU02	0713/0714 061	Electricity and energy/Electronics and automation ICTs	1 <sup>st</sup> / 2 <sup>nd</sup> /	3 Students x 6 Mths (18)	By Individual agreement only

*\*Involved programmes*

**CZ BRNO01**

[http://www.feec.vutbr.cz/studium/stud\\_en\\_llp/index.php](http://www.feec.vutbr.cz/studium/stud_en_llp/index.php)

### Staff

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
EE TARTU02	CZ BRNO01	0713/0714 061	Electricity and energy/Electronics and automation ICTs	1 Min. 8 hrs of Teaching	1 Min. 2 days
CZ BRNO01	EE TARTU02	0713/0714 061	Electricity and energy/Electronics and automation ICTs	1 Min. 8 hrs of Teaching	1 Min. 2 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
EE TARTU02		English		B2	B2
CZ BRNO01		English		B2	B2

### D. Additional requirements (OPTIONAL)

EE TARTU02	<i>UT's infrastructure for people with disabilities is described at <a href="http://www.ut.ee/en/studies/practical/students-with-special-needs">http://www.ut.ee/en/studies/practical/students-with-special-needs</a>. However, it is of utmost importance that prior hosting students and staff with disabilities, UT personnel in charge would be well informed of all the relevant necessities.</i>
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### CZ BRNO01

*Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
EE TARTU02	April 15	November 1
CZ BRNO01*	<b>Nomination:</b> 1 March - 30 April <b>E-application:</b> 31 March-31 May <b>Delivery of appl. mat.:</b> 30 June	<b>Nomination:</b> 1 June - 15 October <b>E-application:</b> 15 September-15 November <b>Delivery of appl. mat.:</b> 15 December

CZ BRNO01 <https://www.vutbr.cz/eprihlaska/en>

2. The receiving institution will send its decision within 5 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: if either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014.

## F. Information

### 1. Grading systems of the institutions

EE TARTU02	<a href="http://www.ut.ee/en/studies/study-regulations/credits">http://www.ut.ee/en/studies/study-regulations/credits</a>
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### CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
EE TARTU02	<p>Jaanika Haljasmäe: outgoing Erasmus students for studies</p> <p>erasmus@ut.ee, +372 737 5151</p> <p>Annika Kalda: incoming Erasmus students for studies</p> <p>erasmusin@ut.ee, +372 737 6085</p>	<a href="http://www.ut.ee/en/prospective-students/residence-permits">http://www.ut.ee/en/prospective-students/residence-permits</a>

CZ BRNO01	<a href="https://www.vutbr.cz/en/international/info/visa">https://www.vutbr.cz/en/international/info/visa</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU02	<p><b>Jaanika Haljasmäe:</b> outgoing Erasmus students for studies</p> <p>erasmus@ut.ee, +372 737 5151</p> <p><b>Annika Kalda:</b> incoming Erasmus students for studies</p> <p>erasmusin@ut.ee, +372 737 6085</p>	<a href="http://www.ut.ee/en/welcome/health-insurance-0">http://www.ut.ee/en/welcome/health-insurance-0</a>
CZ BRNO01		<a href="https://www.vutbr.cz/en/international/info/insurance">https://www.vutbr.cz/en/international/info/insurance</a>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU02	<p><b>Annika Kalda:</b> incoming Erasmus students for studies</p> <p>erasmusin@ut.ee, +372 737 6085</p>	<a href="http://www.ut.ee/en/welcome/housing">http://www.ut.ee/en/welcome/housing</a>
CZ BRNO01	<p><b>E-mail:</b> <a href="mailto:ubytovatelky@skm.vutbr.cz">ubytovatelky@skm.vutbr.cz</a> Tel. +420 541 142 930- 3</p>	<p><a href="https://www.vutbr.cz/en/international/info/accommodation">https://www.vutbr.cz/en/international/info/accommodation</a></p> <p><a href="http://www.kam.vutbr.cz/english/Default.aspx?p=PPV">http://www.kam.vutbr.cz/english/Default.aspx?p=PPV</a></p>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
<b>EE TARTU02</b>	Prof. Peeter Burk Dean of the Faculty of Science and Tehnology	25.11.2019	
<b>CZ BRNO01</b>	Assoc. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	25.11.2019	

<sup>1</sup> Scanned signatures are accepted