



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2019/20 – 2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)		Website
LUT University Lappeenranta-Lahden teknillinen yliopisto LUT	SF LAPPEEN01	Institutional Coordinator (name, address, phone, fax, e-mail)	Institutional Erasmus+ coordinator: Anne Makkonen LUT Student Services, Erasmus-agreements@lut.fi	www.lut.fi/exchange Study possibilities
		ERASMUS Faculty Coordinator (name, address, phone, fax, e-mail)	Professor Pertti Silventoinen Electrical Engineering LUT School of Energy Systems Pertti.Silventoinen@lut.fi +358 407749930	
		Administrative Contact (name, address, phone, fax, e-mail)	Erasmus+ mobility coordinator (both incoming/outgoing) Suvi Tiainen Erasmus.Exchange@lut.fi	
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication	CZ BRNO01	Institutional Coordinator (name, address, phone, fax, e-mail)	Ing. Alexandr Tokár International Office Antonínská 548/1 601 90 Brno tokar@ro.vutbr.cz +420 5 4114 5114	https://www.vutbr.cz/en/international/short FEEC: https://www.feec.vutbr.cz/studium/studenlp/index.php.en BUT (courses): https://www.vutbr.cz/en/students/courses
		ERASMUS Faculty Coordinator (name, address, phone, fax, e-mail)	Assoc. Prof. Jiří Háze, Ph.D. Vice-dean Technická 3058/10 616 00 Brno +420 5 4114 6102	

		phone, fax, e-mail)	prodekan-zahranici@feec.vutbr.cz	
		Administrative Contact(name, address, phone, fax, e-mail)	Jana Nosková Technická 3058/10 616 00 Brno noskova@feec.vutbr.cz +420 5 4114 6328	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Students

FROM	TO	Subject area code [ISCED]#	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
SF LAPPEEN01	CZ BRNO01	071	Engineering and engineering trades	2 nd	3 x 10 Months	
		533	Physics			
CZ BRNO01	SF LAPPEEN01	071	Engineering and engineering trades	2 nd	3 x 10 Months	NA
		533	Physics			

CZ BRNO01

http://www.feec.vutbr.cz/studium/stud_en_lp/index.php.en

Staff

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
SF LAPPEEN01	CZ BRNO01	071	Engineering and engineering trades	2 teachers x 8 hours	
		533	Physics		
CZ BRNO01	SF LAPPEEN01	071	Engineering and engineering trades	2 teachers x 8 hours	
		533	Physics		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SF LAPPEEN01		English		B2	B2
CZ BRNO01		English		B2	B2

D. Additional requirements (OPTIONAL)

CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

SF LAPPEEN01:

- Information for incoming exchange students: <https://uni.lut.fi/en/web/lut.fi-eng/incoming-exchange-students>
- SF LAPPEEN01** is committed to providing equal educational opportunity and participation for students and staff with disabilities. Practical procedures will be discussed together with the student/staff member to facilitate working solutions for everyday situations.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
SF LAPPEEN01	Nominations: 17 th April E-application: 15 th May	Nominations: 2 nd October E-application: 9 th October
CZ BRNO01*	Nomination: 1 March - 30 April E-application: 31 March-31 May Delivery of appl. mat.: 30 June	Nomination: 1 June - 15 October E-application: 15 September-15 November Delivery of appl. mat.: 15 December

CZ BRNO01 <https://www.vutbr.cz/eprihlaska/en>

F. Information

1. Grading systems of the institutions

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

SF LAPPEEN01	Grading system in use at LUT University	
	5 = excellent	1 = sufficient
	4 = very good	H = passed
	3 = good	0 = failed
	2 = satisfactory	Failed or discontinued courses do not appear in the transcript.
<p>ECTS credits represents the workload of 26 hours including lessons, assignments, exam and homework. It is possible to study approximately 30 ECTS credits per one semester. Minimum number of credits per semester is 20. Course catalogue: www.lut.fi/exchange > study possibilities.</p>		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF LAPPEEN01	Residence permit is required from non-EU/EEA citizens. Visas are not accepted. Erasmus.Exchange@lut.fi	www.migri.fi
CZ BRNO01		https://www.vutbr.cz/en/international/info/visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF LAPPEEN01	EHIC and/or private insurance Erasmus.Exchange@lut.fi	
CZ BRNO01		https://www.vutbr.cz/en/international/info/insurance



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF LAPPEEN01	Lappeenranta Student Housing Foundation; asuntotoimisto@loas.fi	www.loas.fi
CZ BRNO01	ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	https://www.vutbr.cz/en/international/info/accommodation http://www.kam.vutbr.cz/english/Default.aspx?p=PPV

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
SF LAPPEEN01	Director for Study and International Affairs Janne Hokkanen	14.1.2020	
CZ BRNO01	Assoc. Prof. Jiri Haze Vice-Dean of FEED BUT for External Relations and Foreign Affairs	14.1.2020	



¹ Scanned signatures are accepted

