



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19 - 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication	CZ BRNO01	Erasmus Institutional Coordinator: Mgr. Petr Hanslian E-mail: hanslian@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: Jana Nosková E-mail: noskova@feec.vutbr.cz Phone: +420 5 4114 6328 Department Coordinator: Dr. Jiří Schimmel E-mail: schimmel@feec.vutbr.cz Phone: +420 5 4114 6939	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en
Universität für Musik und darstellende Kunst Graz	A GRAZ03	Mag.phil. Irene Hofmann-Wellenhof International Coordinator	

		<p>E-mail: irene.hofmann-wellenhof@kug.ac.at Department coordinator: Alois Sontacchi Institut für Elektronische Musik und Akustik (IEM) E-mail: sontacchi@iem.at</p> <p>Contact Details for Student Mobility / Nomination: Kunstuniversität Graz (KUG) Nermina Murtic nermina.murtic@kug.ac.at Tel.+433163891163 Fax +433163891161</p>	<p>Application requirements: https://www.kug.ac.at/en/studies-further-education/studies/international/erasmus/incomings-exchange-students.html</p>
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
CZ BRNO01	A GRAZ03	0211	Audio-visual techniques and media production	1 st , 2 nd	1 student (9 months) or 2 students (4-5 months each)	--
A GRAZ03	CZ BRNO01	0211	Audio-visual techniques and media production	1 st , 2 nd	2/10	--

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

UNESCO 2013 - ISCED Codes: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	A GRAZ03	0211	Audio-visual techniques and media production	1 per 5 days	-
A GRAZ03	CZ BRNO01	0211	Audio-visual techniques and media production	1 per 5 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B1	B2
A GRAZ03	0215	German	English	The language of instruction in group courses is German - at least Level B2 is expected, but it is possible to receive advice and guidance in English. For attending	

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				<p>courses in music theory, music history, music education or other courses where oral explanations are essential, good German knowledge is required (level B2). In research projects the language will be agreed by both parties. It is possible to use the English language (Level B2 will be required).</p>	
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

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<http://www.kug.ac.at/en/studies-further-education/studies/international/erasmus/information-for-incoming-students.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Nomination: 1 March - 30 April E-application: 31 March-31 May Delivery of appl. mat.: 30 June	Nomination: 1 June - 15 October E-application: 15 September-15 November Delivery of appl. mat.: 15 December
A GRAZ03	15 March	10 October

[to be adapted in case of a trimester system]*

2. CZ BRNO01: The receiving institution will send its decision within 4 weeks.
A GRAZ03: The receiving institution will send its decision within 10-12 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

A GRAZ03

<http://www.kug.ac.at/en/studies-further-education/studies/international/information-for-foreign-students/information-about-ects.html>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/information-on-visa http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx
A GRAZ03	OeAD (Austrian Agency for International Cooperation in Education and Research)	http://www.oead.at/index.php?id=78&L=1 and https://oead.at/en/to-austria/entry-residence-and-employment/

	Nermina Murtic (KUG, Visa assistance for incoming students)	nermina.murtic@kug.ac.at Tel +43 316 389-1163 Fax +43 316 389-1161

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/ects-catalogue/insurance
A GRAZ03	OeAD (Austrian Agency for International Cooperation in Education and Research)	http://www.oead.at/index.php?id=73&L=1 and http://ec.europa.eu/social/main.jsp?catId=559

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/ http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals

A GRAZ03	OeAD (Austrian Agency for International Cooperation in Education and Research)	http://www.housing.oead.at and http://oeh.kug.ac.at/?page_id=14
	Institut 12 Oberschützen Hauptplatz 8, A-7432 Oberschützen, Austria Tel: +43 3353 6693 3123 oder +43 664 8592391 (Portier) Fax: +43 3353 6693 3121 Office: +43 3353 6693 3120	http://www.kug.ac.at/en/studies-further-education/studies/institutes/institute-12-oberschuetzen/start.html
	Bundesschülerheim Oberschützen	http://www.internat-oberschuetzen.at/studentenheim.htm

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	10.1.2019	
A GRAZ03	Univ.Prof. Eike Straub Executive Vice-Rector By proxy Mag. Irene Hofmann- Wellenhof Head of the Department of International Relations	10.01.2019	

³ Scanned signatures are accepted

