



BRNO FACULTY OF ELECTRICAL
UNIVERSITY ENGINEERING
OF TECHNOLOGY AND COMMUNICATION

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2019/20-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant) Erasmus code	BRNO UNIVERSITY OF TECHNOLOGY (CZ BRNO01)
	Faculty of Electrical Engineering and Communication
	Erasmus Institutional Coordinator: Ing. Hana Philippi E-mail: philippi@ro.vutbr.cz Phone: +420 5 4114 5117
Contact details (Erasmus Institutional Coordinator and Departmental Coordinator)	Faculty Coordinator: Assoc. Prof. Jiří Háze Phone: +420 5 4114 6102 E-mail: prodekan-zahranici@feec.vutbr.cz
	Administrative Contact: Jana Nosková E-mail: noskova@feec.vutbr.cz Phone: +420 5 4114 6328
	Website FEEC: https://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en BUT (courses): https://www.vutbr.cz/en/students/courses
Name of the institution (and department, where relevant) Erasmus code	UNIVERSITAT ROVIRA I VIRGILI (E TARRAGO01)
	School of Engineering (ETSE)
Contact details	Erasmus Institutional Coordinator: International Center

(Erasmus Institutional Coordinator and Departmental Coordinator) Website (eg. Of the course catalogue)	Marina Casals - Head of International Center Av. Països Catalans 17-19, 43007 Tarragona (Spain) Phone: +34 977 558 461 Fax: +34 977 201 864 E-mail: marina.casals@urv.cat ; mou@urv.cat
	Departmental Coordinator: Mr. Antonio Moreno (ETSE) Av. Països Catalans, 26 - 43007 - Tarragona Phone: +34 977 559681 E-mail: coord.mobilitat.etse@urv.cat ; antonio.moreno@urv.cat
Exchange Students: http://www.urv.cat/International/en_index.html Course Catalogue: http://www.urv.cat/International/movilidad/en_tramites.html#subjects Faculty page: http://www.etse.urv.cat/	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					Number of students / total months	
CZ BRNO01	E TARRAGO01	071	Engineering and engineering trades (Biomedical engineering)	1 st	2 x 9 months [= 18 total]	Only by individual agreement
E TARRAGO01	CZ BRNO01	071	Engineering and engineering trades (Biomedical engineering)	1 st	2 x 9 months [= 18 total]	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching Number of staff / total days	Staff Mobility for Training
CZ BRNO01	E TARRAGO01	071	Engineering and engineering trades (<i>Biomedical engineering</i>)	2 X 5 days (= 10 days total)	
E TARRAGO01	CZ BRNO01	071	Engineering and engineering trades (<i>Biomedical engineering</i>)	2 X 5 days (= 10 days total)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B2	B2
E TARRAGO01	061/071 All Areas	Spanish/Catalan	English	Mandatory: Spanish/Catalan B1 or English B1	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E TARRAGO01:

International web page:

http://www.urv.cat/international/en_index.html

Exchange students guide:

<http://www.urv.cat/international/media/upload/arxius/Mobility/Students%20mobility%20guide%20%28compilada%29.pdf>

Guide for disabled students:

http://www.urv.cat/atencio_discapacitat/en_index.html

CZ BRNO01:

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Nomination: 1 March - 30 April E-application: 31 March-31 May Delivery of appl. mat.: 30 June	Nomination: 1 June - 15 October E-application: 15 September-15 November Delivery of appl. mat.: 15 December
E TARRAGO01	Nomination: from 15th March to 15th May Application: 15th June	Nomination: from 1st March to 14th October Application: 15th November

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions :

CZ BRNO01:

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

E TARRAGO01:

URV Grading System		
MH (Matrícula d'Honor)	(9-10)/10	Distinction
EX (Excel·lent)	(9-10)/10	Excellent
NT (Notable)	(7-8.9)/10	Good
AP (Aprovat)	(5-6.9)/10	Pass
SU (Suspens)	(0-4.9)/10	Fail
NP (No Presentat)		Absent

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/information-on-visa http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx
E TARRAGO01	E-mail: hosting@urv.cat Tel. +34 977 25 6569	Visas and immigration procedures: http://www.urv.cat/international/vivir-urv/en_visados-tramites-extranjeria.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.vutbr.cz/en/studies/ects-catalogue/insurance
E TARRAGO01	E-mail: hosting@urv.cat Tel. +34 977 25 6569	Health information: http://www.urv.cat/international/vivir-urv/en_informacion-sanitaria.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		http://www.kam.vutbr.cz/english/ http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals
E TARRAGO01	E-mail: hosting@urv.cat Tel. +34 977 25 6569	Accommodation at the URV: http://www.urv.cat/international/vivir-urv/en_alojamiento.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
CZ BRN001	Assoc. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	7.5.2019	
E TARRAGO01	Dr. John Style Vice-Rector for Internationalization	08-05-19	

¹ Scanned signatures are accepted

