



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020/21-2021/22 between programme countries [Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication	CZ BRNO01	Institutional Coordinator: Jana Sadílková International Office Antonínská 548/1 601 90 Brno sadilkova@vutbr.cz Faculty Coordinator: Assoc. Prof. Jiri Haze prodekan-zahranici@feec.vutbr.cz Phone: +420 541146102 Administrative Contact: Jana Nosková Technická 3058/10 616 00 Brno noskova@feec.vutbr.cz +420 5 4114 6328	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSIDAD DE CASTILLA- LA MANCHA	E CIUDA-R01	UCLM. OFICINA DE RELACIONES INTERNACIONALES DEL CAMPUS DE TOLEDO: (ADDRESS). CAMPUS FÁBRICA DE ARMAS. AVDA/ CARLOS III, S/N. 45071 TOLEDO (SPAIN) (E-MAIL): Ori.to@uclm.es (TEL): +34925265744 (5704 – 5037 – 5998) UCLM'S RESPONSIBLE: Jesús Rosado Jesus.Rosado@uclm.es	https://www.uclm.es/misiones/estudios/queestudiar/grados?sc_lang=en
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B. Mobility numbers⁴ per academic year

(The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 ^d] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ BRNO01	E CIUDA-R01	071	Engineering and engineering trades	1 ST	2x9 months	
E CIUDA-R01	CZ BRNO01	071	Engineering and engineering trades	1 ST	2x9 months	

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	E CIUDA-R01	071	Engineering and engineering trades	2x5 days each	1x5 days each
E CIUDA-R01	CZ BRNO01	071	Engineering and engineering trades	2x5 days each	1x5 days each

(*Optional: subject area code & name and study cycle are optional. Inter-institutional are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeships; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the students/staff mobility periods or average duration can be indicated if relevant)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B2	B2

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E CIUDA-R01	ALL	SPANISH	ENGLISH (further details at UCLM's <i>English Friendly Program</i> starting in 2017-2018)	B1 (certification not requested)	B1 (certification not requested)
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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

(To be complet if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff)

CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

E CIUDA-R01: Universidad de Castilla-La Mancha has infrastructure to welcome students and staff with disabilities, more information at: <https://www.uclm.es/english/international.asp?op=7>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Nomination: 1 March - 30 April E-application: 31 March-31 May Delivery of appl. mat.: 30 June	Nomination: 1 June - 15 October E-application: 15 September-15 November Delivery of appl. mat.: 15 December
E CIUDA-R01	June 15	November 30

CZ BRNO01 <https://www.vutbr.cz/eprihlaska/en>

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **4 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **4 weeks** after the assessment period has finished at the receiving HEI

4. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

F. Information

1. Grading systems of the institutions:

E CIUDA-R01:

SPANISH GRADING SYSTEM		ECTS GRADING SYSTEM	
Matrícula de Honor – Excellent	10	A	10
Sobresaliente – Very Good	9 – < 10	A	9 – < 10
Notable – Good	7 – < 9	B	8 – < 9
		C	7 – < 8
Aprobado – Pass	5 – < 7	D	6 – < 7
		E	5 – < 6
Suspenseo – Fail	0 – < 5	FX – X	0 – < 5
No presentado – Not submitted			

Further info about Spanish ECTS System:

<http://www.sepie.es/doc/comunicacion/publicaciones/guiaects2015.pdf>

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		https://www.vutbr.cz/en/life/guide
E CIUDA-R01	ORI CAMPUS TOLEDO UCLM Ori.to@uclm.es +34925265744	https://www.uclm.es/misiones/internacional/movilidad/ori?sc_lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		https://www.vutbr.cz/en/life/guide
E CIUDA-R01	ORI CAMPUS TOLEDO UCLM Ori.to@uclm.es +34925265744	https://www.uclm.es/misiones/internacional/movilidad/ori?sc_lang=en

UCLM useful information for UE CITIZENS:

<https://bookshop.europa.eu/estarijeta-sanitaria-europea-pbKE3111306/>

https://europa.eu/youreurope/citizens/health/index_es.htm

<https://ec.europa.eu/social/main.jsp?catId=559&langId=es>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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CZ BRNO01	ubytovatelky@skm.vutbr.cz +420541142930-3	https://www.vutbr.cz/en/international/info/accommodation http://www.kam.vutbr.cz/english/Default.aspx?p=PPV
E CIUDA-R01	ORI CAMPUS TOLEDO UCLM Ori.to@uclm.es +34925265744	https://www.uclm.es/misiones/internacional/movilidad/ori?sc_lang=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
CZ BRNO01	Assoc. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	22.12.2020	
E CIUDA-R01	Fátima Guadamillas Gomez. Vice Chancellor for Internationalization	22/12/20 20	

⁶ Scanned signatures are accepted

