



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2020-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)		Website (eg. of the course catalogue)
Vysoké učení technické v Brně  Brno University of Technology   Faculty of Electrical Engineering and Communication	CZ BRNO01	Institutional Coordinator (name, address, phone, fax, e-mail)	Jana Sadílková International Office Antonínská 548/1 601 90 Brno <a href="mailto:sadilkova@vutbr.cz">sadilkova@vutbr.cz</a> +420 5 4114 5114	<a href="https://www.vutbr.cz/en/study-options/erasmus">https://www.vutbr.cz/en/study-options/erasmus</a>  BUT (courses): <a href="https://www.vutbr.cz/en/students/courses">https://www.vutbr.cz/en/students/courses</a> es - for foreign students only
		ERASMUS Faculty Coordinator (name, address, phone, fax, e-mail)	Prof. Dr. Milan Sigmund <a href="mailto:sigmund@feec.vutbr.cz">sigmund@feec.vutbr.cz</a> Technická 3058/10 616 00 Brno +420 5 4114 6597	
		Administrative Contact (name, address, phone, fax, e-mail)	Jana Nosková Technická 3058/10 616 00 Brno <a href="mailto:noskova@feec.vutbr.cz">noskova@feec.vutbr.cz</a> +420 5 4114 6328	

Technische Universität Wien  TU Wien  Faculty of Electrical Engineering and Information Technology	A WIEN02	<b>Departmental Coordinator:</b> Mrs. Dietlinde Egger, Faculty of Electrical Engineering and Information Technology <a href="mailto:dietlinde.egger@tuwien.ac.at">dietlinde.egger@tuwien.ac.at</a> Tel. +43 1 58801 35001  <b>Institutional Coordinator:</b> Mr. Andreas Zemann, International Office, <a href="mailto:andreas.zemann@tuwien.ac.at">andreas.zemann@tuwien.ac.at</a> Tel. +43 1 58801 41552  <b>Exchanges:</b> <a href="mailto:exchangein@tuwien.ac.at">exchangein@tuwien.ac.at</a>	<a href="http://www.tuwien.ac.at/international">www.tuwien.ac.at/international</a>   <a href="https://tiss.tuwien.ac.at/course/">https://tiss.tuwien.ac.at/course/</a>  <a href="https://tiss.tuwien.ac.at/adressbuch/adressbuch/fakultaet/1637?locale=en">https://tiss.tuwien.ac.at/adressbuch/adressbuch/fakultaet/1637?locale=en</a>
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## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies [number of students/total number of months of the study periods*]
CZ BRNO01	A WIEN02	0713/0714	Electricity and energy/Electronics and automation	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/10
A WIEN02	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/10

[\*Optional: subject area code & name and study cycle are optional.]

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



**CZ BRNO01**

[http://www.feec.vutbr.cz/studium/stud\\_en\\_llp/index.php/en](http://www.feec.vutbr.cz/studium/stud_en_llp/index.php/en)

**Staff**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]
CZ BRNO01	A WIEN02	0713/0714	Electricity and energy/Electronics and automation	as per individual agreement
A WIEN02	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	as per individual agreement

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English	German (coaching of individual projects in German is possible)	B2	B2
A WIEN02		German and English	German and English	B1	B2

<sup>2</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

### **CZ BRNO01**

**Additional requirements for incoming students:** basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

### **A WIEN02**

A WIEN02: Special services for disabled students are offered by TU Wien Teaching Support Centre.

<http://www.tuwien.ac.at/barrierefrei/>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	<b>Nomination:</b> 1 March - 30 April <b>E-application:</b> 31 March-31 May <b>Delivery of appl. mat.:</b> 30 June	<b>Nomination:</b> 1 June - 15 October <b>E-application:</b> 15 September-15 November <b>Delivery of appl. mat.:</b> 15 December
A WIEN02	May 31st	December 15th

[\* to be adapted in case of a trimester system]

CZ BRNO01 <https://www.vutbr.cz/eprihlaska/en>

TU WIEN: Erasmus applications for incoming students on-line  
<https://tiss.tuwien.ac.at/mobility>

2. The receiving institution will send its decision within 4 weeks.  
TU Wien will send its invitation letter within 4 weeks after the official nomination of the candidate by the home institution.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.  
Students can download and print out their official Transcript of Records from "TU Wien Information Services" (TISS) 5 weeks after the exam by the earliest.
4. Termination of the agreement



A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

#### **CZ BRNO01**

<b>BUT Grading System</b>		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	Failed

#### **A WIEN02**

Austrian grade	ECTS grade	Translation
sehr gut (1)	A	very good – outstanding performance (10%)
gut (2)	B	good – generally sound work with some minor errors
befriedigend (3)	C	satisfactory – fair but with significant shortcomings
genügend (4)	D/E	sufficient – performance meets the minimum criteria
nicht genügend (5)	F/FX	fail

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		<a href="https://www.vutbr.cz/en/life/guide">https://www.vutbr.cz/en/life/guide</a>
A WIEN02	<a href="mailto:exchangeIn@tuwien.ac.at">exchangeIn@tuwien.ac.at</a>	<a href="http://www.tuwien.ac.at/international">www.tuwien.ac.at/international</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		<a href="https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students">https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students</a>
A WIEN02	<a href="mailto:exchangeIn@tuwien.ac.at">exchangeIn@tuwien.ac.at</a>	<a href="http://www.tuwien.ac.at/international">www.tuwien.ac.at/international</a>



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	E-mail: <a href="mailto:ubytovatelky@skm.vutbr.cz">ubytovatelky@skm.vutbr.cz</a> Tel. +420 541 142 930-3	<a href="https://www.vutbr.cz/en/international/info/accommodation">https://www.vutbr.cz/en/international/info/accommodation</a>  <a href="http://www.kam.vutbr.cz/english/Default.aspx?p=PPV">http://www.kam.vutbr.cz/english/Default.aspx?p=PPV</a>
A WIEN02	<a href="mailto:exchangeIn@tuwien.ac.at">exchangeIn@tuwien.ac.at</a>	<a href="http://www.tuwien.ac.at/international">www.tuwien.ac.at/international</a> <a href="http://www.housing.oead.at">www.housing.oead.at</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
CZ BRNO01	Assoc. Prof. Dr. Jiri Haze, Vice-Dean of FEEC BUT Brno for External Relations and Foreign Affairs	10.3.2020	
A WIEN02	Mag. Andreas Zemann Head of International Office	9.3.2020	

<sup>3</sup>Scanned signatures are accepted