



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication	CZ BRNO01	Erasmus Institutional Coordinator: <i>Bc. Tomáš Lády</i> E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: <i>Jarmila Pončová</i> E-mail: poncova@feec.vutbr.cz Phone: +420 5 4114 6328, Fax: +420 5 4114 6353 Address: Research and Foreign Department FEEC BUT Technická 10 616 00 Brno Czech Republic Department Coordinator: <i>Prof. Ing. Petr Pivoňka, CSc.</i> Phone: +420 5 4114 6428 E-mail: pivonka@feec.vutbr.cz	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en

<p>Instituto Superior de Engenharia de Lisboa (ISEL) - Instituto Politécnico de Lisboa (IPL)</p>	<p>P LISBOA05</p>	<p>International Relations Office Coordinator <i>Susana Teque Florêncio</i> E-mail: nrinternacionais@isel.pt Phone: +351 218 317 000 Address: Rua Conselheiro Emídio Navarro 1 1959-007 Lisboa - Portugal</p> <p>Administrative Contact: <i>Claudia Pinheiro</i> E-mail: nrinternacionais@isel.pt Phone: +351 218 317 000</p> <p>Erasmus Institutional Coordinator: <i>Prof Penin Loureiro</i> E-mail: nrinternacionais@isel.pt Phone: +351 218 317 000</p>	<p>http://www.isel.pt/pInst/English/docs/Prospectus2013.pdf</p>
<p>Instituto Politécnico de Lisboa (IPL)</p>	<p>P LISBOA05</p>	<p>International Relations Office Coordinator Erasmus Institutional Coordinator</p> <p><i>Carla Ruivo</i> Gabinete de Relações Internacionais e Mobilidade Académica Postal address: Campus de Benfica do IPL 1549-014 Lisboa, PORTUGAL Phone:+351 210 464 762, Fax: +351 217 166 147 e-mail: grima@sc.ipl.pt</p>	

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
CZ BRNO01	P LISBOA05	0713/0714	Electricity and energy/Electronics and automation	1 st , 2 nd ,	4/20	--
P LISBOA05	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	1 st , 2 nd ,	5/25	--

UNESCO 2013 - ISCED Codes: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	P LISBOA05	0713/0714	Electricity and energy/Electronics and automation	1 per 14 days	-
P LISBOA05	CZ BRNO01	0713/0714	Electricity and energy/Electronics and automation	1 per 14 days	-

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B1	B2
P LISBOA05		Portuguese	English	B1 (Portuguese - just recommended)* B2 (English - recommended)	B2 (English - recommended)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

P LISBOA05

- The recommended language of instruction level can be discuss on a “case to case” basis, with each Erasmus Coordinator and depending on the chosen curriculum; most of classes are conducted in Portuguese, but some classes can be offered in English.
- The Portuguese language course take at ISEL - P LISBOA05 might be included in the student learning agreement but its marks will be not part of the regular transcript of records. An additional document will be provided including mark, language level and ECTS credits;
- ISEL have the infrastructure to welcome students or staff with disabilities, in same cases.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Application Deadline: Autumn semester/ Full academic year: May 31 th	Application Deadline: November 15 th
P LISBOA05	Application Deadline: 1st semester: May 31 th Full academic year: May 31 th	Application Deadline: 2nd semester: November 1 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

P LISBOA05

ISEL grading scale:

ECTS GRADE	LOCAL GRADE	Definition
A	20-18	EXCELLENT
B	17-16	VERY GOOD
C	15-14	GOOD
D	13-12	SATISFACTORY
E	10-13	SUFFICIENT
F	0-9	FAILED

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Visa requirements

No visa requirements for EU citizens. Citizens from outside Schengen space or from third countries should apply for residence permission on arrival.

Nationals of EU/EEA countries staying in Portugal for a period exceeding 3 months should register at "Junta de Freguesia", on accommodation area. Please check for further information's at your International Office.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	Contact details it's possible to find at: https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students	https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students
P LISBOA05	nrinternacionais@isel.pt	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Health Insurance

Erasmus students are required to have the European Health Card issued at your home country (valid for the whole period of mobility).

Non-EU students are required to have commercial health insurance which covers medical costs and consequences of any accidents.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	Contact details it's possible to find at: https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students	https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students
P LISBOA05	nrinternacionais@isel.pt	



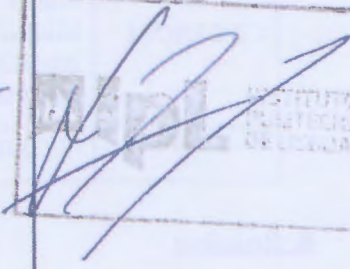
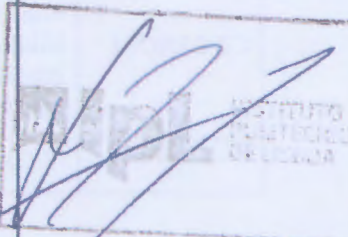
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/
P LISBOA05	nrinternacionais@isel.pt	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
CZ BRNO01	<p>Ass. Prof. Jiri Haze</p> <p>Vice-Dean of FEEC BUT for External Relations and Foreign Affairs</p> <p>Technicka 10 616 00 Brno CZECH REPUBLIC</p> <p>Phone: +420 5 4114 6102 e-mail: prodekan- zahranici@feec.vutbr.cz</p>	22.4.2015	 
PLISBOA05	<p>Prof. Dr. Luís Manuel Vicente Ferreira</p> <p>President of Instituto Politécnico de Lisboa</p> <p>Estrada de Benfica nº 529 1549-020 Lisboa, PORTUGAL</p> <p>Phone: +351 217 101 200 e-mail: ipl@sc.ipl.pt</p>	18/03/15	 

³ Scanned signatures are accepted