Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2019-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details	Website
UNIVERSITY OF TELECOMMUNICATIONS AND POST	**BG SOFIA28**	Prof. Teodor Iliev, PhD Erasmus Coordinator UTPErasmus@gmail.com acad. Stefan Mladenov Str. 1, Sofia 1700, Bulgaria	http://www.utp.bg/international-activities/mobility/erasmus/erasmus-incoming-students/
Brno University of Technology **Faculty of Electrical Engineering and Communication**	CZ BRNO01	*Institutional Coordinator - Ing. Alexandr Tokár – International Office Antonínská 548/1 601 90 Brno, +420 5 4114 5114 - tokar@ro.vutbr.cz* *Area Responsible – Assoc. Prof. Jan Hajný, Faculty of Electrical Engineering and Communicacion, Dept. of Telecomunnications, Technicka 12, 616 00, Brno University of Technology - hajny@feec.vutbr.cz* *Administrative contact – Jana Nosková - noskova@feec.vutbr.cz*	https://www.vutbr.cz/en/study-options/erasmus FEEC: https://www.fekt.vut.cz/en/applicants/short_term_studies BUT (courses) https://www.vutbr.cz/en/students/courses - for foreign students

B. Mobility numbers per academic year
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area*		Study cycle [short cycle, 1st, 2nd or 3rd]*	Number of student mobility periods	
		Code [ISCED]	Name		Student Mobility for Studies [total number of months of the study periods or average curation]	Student Mobility for Traineeships *

		061	Information and Communication Technologies (ICTs)			
BG SOFIA28	CZ BRNO01	0713/ 0714	Electricity and energy/Electronics and automation	1st, 2nd, 3rd	15 (3 students X 5 months)	21 (3 students X 7 days)
CZ BRNO01	BG SOFIA28	061	Information and Communication Technologies (ICTs)	1st, 2nd, 3rd	15 (3 students X 5 months)	21 (3 students X 7 days)
		0713/ 0714	Electricity and energy/Electronics and automation			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area*		Number of staff mobility periods	
		Code [ISCED]	Name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG SOFIA28	CZ BRNO01	061	Information and Communication Technologies (ICTs)	14 (2 staff X 7 days)	14 (2 staff X 7 days)
		0713/ 0714	Electricity and energy/Electronics and automation		
CZ BRNO01	BG SOFIA28	061	Information and Communication Technologies (ICTs)	14 (2 staff X 7 days)	14 (2 staff X 7 days)
		0713/ 0714	Electricity and energy/Electronics and automation		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[1]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG SOFIA28	061	BG (regular courses)	EN (Individual teaching is offered in English.	BG: B1 / EN: B1	EN: B2
CZ BRNO01	061	CZ	EN	EN: B1	EN: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

BG SOFIA28: University of Telecommunications and Post has suitable facilities for disabled persons.
CZ BRNO01: BUT has facilities for disabled persons: http://alfons.vutbr.cz/en/

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[1] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
CZ BRNO01	Nomination: March 1 – April 30 e-application: March 31 – May 31 Delivery of appl. material: by June 30	Nomination: June 1 – October 15 e-application: September 15 – November 15 Delivery of appl. material: by December 15
BG SOFIA28	30 JUNE	30 NOVEMBER

The present bilateral agreement will be valid during the academic years 2019/20 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30th for activities taking placing during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

2. The receiving institution will send its decision within **5 weeks**.

3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

   In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution	Course Load	Grading System	Descriptions
CZ BRNO01		A – Excellent (90-100)/100 B – Very good (80-89)/100 C – Good (70-79)/100 D – Satisfactory (60-69)/100 E – Sufficient (50-59)/100 F – Failed (0-49)/100	**Credit System: ECTS**
BG SOFIA28		Excellent **6** (ECTS A) Very Good **5** (ECTS B) Good **4** (ECTS C) Fair **3** (ECTS D) Poor **2** (ECTS FX) No attendance/No exam (ECTS F)	**Credit System: ECTS**

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA28	rectoroffice@utp.bg UTPErasmus@gmail.com	Insurance cover is not automatically provided. http://www.en.nhif.bg/web/guest/home
CZ BRNO01		https://www.vutbr.cz/en/life/guide

3. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA28	rectoroffice@utp.bg UTPErasmus@gmail.com	http://www.mfa.bg/en/pages/109/index.html
CZ BRNO01		https://www.vutbr.cz/en/life/guide

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA28	rectoroffice@utp.bg UTPErasmus@gmail.com	http://www.utp.bg/international-activities/mobility/erasmus/erasmus-incoming-students/ Students state their wish to be accommodated in the student dormitory in the Erasmus application form.
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	https://www.vutbr.cz/en/international/info/accommodation http://www.kam.vutbr.cz/english/Default.aspx?p=PPV

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
BG SOFIA28	**Prof. Miglena Temelkova, PhD** RECTOR	29.01.2020г	
CZ BRNO01	**Assoc. Prof. Jiri Haze, Ph.D.** Vice-dean of FEEC BUT for External Relations and Foreign Affair	22.01.2020	