Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
VYSOKÉ UČENÍ TECHNICKÉ V BRNĚ - BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication	CZ BRNO01	Erasmus Institutional Coordinator: *Bc. Tomáš Lády* E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: *Jarmila Pončová* E-mail: poncova@feec.vutbr.cz Phone:+420 5 4114 6328, Fax: +420 5 4114 6353 Department Coordinator: *Mgr. Pavel Rajmic, Ph.D.* Phone:+420 5 4114 6937 E-mail: rajmic@feec.vutbr.cz	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en
Istanbul Teknik	TR	Emel Kanbur, Inter-Institutional	http://www.itu.edu.tr/en/

Universitesi	ISTANBU04	Agreements ITU Erasmus Office, Ayazaga Kampusu, Otomasyon Binasi, Kat :2 TR-34469 Maslak ISTANBUL / TURKEY Tel +90 212 285 71 83 / 84 Fax +90 212 285 62 42 E-mail: erasmus@itu.edu.tr Department Coordinator: *Özgür Özdemir* E-mail: ozdemiroz3@itu.edu.tr	

B. Mobility numbers[1] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
CZ BRNO01	TR ISTANBU04	0714	Electronics and automation	2nd 3rd	4/20 2/10	--
TR ISTANBU04	CZ BRNO01	0714	Electronics and automation	2nd 3rd	4/20 2/10	--

UNESCO 2013 - ISCED Codes: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx

FROM [Erasmus code	TO [Erasmus code	Subject area	Subject area name	Number of staff mobility periods

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[1] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

of the sending institution]	of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO01	TR ISTANBU04	0714	Electronics and automation	2 per 5 days	-
TR ISTANBU04	CZ BRNO01	0714	Electronics and automation	2 per 5 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level[2]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO01		English		B1	B2
TR ISTANBU04		TR	EN	B1(EN)	B2(EN)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

CZ BRNO01
Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.
ITU: http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=11061

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[2] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO01	Application Deadline: Autumn semester/ Full academic year: May 31th	Application Deadline: November 15th
TR ISTANBU04	1 June	1 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

   A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

Receiving Institution Erasmus ID Code	Information on the webpage
TR ISTANBU04	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students
TR ISTANBU04	İlteriş Güçlüer/ erasmus@itu.edu.tr tel: +902122857183	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students
TR ISTANBU04	İlteriş Güçlüer/ erasmus@itu.edu.tr tel: +902122857183	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/
TR ISTANBU04	İlteriş Güçlüer/ erasmus@itu.edu.tr tel: +902122857183	http://www.eucentre-eng.itu.edu.tr/Icerik.aspx?sid=1520

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[3]
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	2.1.2014	
TR ISTANBU04	Assoc. Prof. Elif Pehlivanoğlu Mantaş ITU Erasmus/ ECTS/DS Institutional Coordinator	24.12.2013	

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[3] Scanned signatures are accepted