



Erasmus + Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DEL PAÍS VASCO/ EUSKAL HERRIKO UNIBERTSITATEA (UPV/EHU)	E BILBAO01	Marta Barandiaran, Director for International Mobility Edificio Rectorado, Barrio Sarriena s/n – 48940 LEIOA – (BIZKAIA) – SPAIN Phone: +34 94 601 2165 Fax: +34 94 601 3590 directora.internacional@ehu.es Bilateral Agreements, International Relations Office Vicerrectorado de Proyección Internacional Edificio Ignacio M ^a Barriola – 1 ^a pl. Plaza Elhuyar, 1 // 20018 DONOSTIA- SAN SEBASTIAN (GIPUZKOA) – SPAIN Tel.: +34 943 018136 Fax: +34 943018230: agreements.international@ehu.es	http://www.relaciones-internacionales.ehu.es
Polytechnic College		I.R. Co-ordinator Adolfo Morais I.R. Officer Arantxa Zubizarreta Plaza Europa 1 20018 Donostia	http://www.politeknika.ehu.es/p233-home/es

		Phone: + 34 943 01 5901 / + 34 943 01 7267 Fax: + 34 943 01 7200 Email: subdir.relacinter.ep-ss@ehu.es	
BRNO UNIVERSITY OF TECHNOLOGY Faculty of Electrical Engineering and Communication	CZ BRNO01	Erasmus Institutional Coordinator: <i>Bc. Tomáš Lády</i> E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: <i>Jarmila Pončová</i> E-mail: poncova@feec.vutbr.cz Phone: +420 5 4114 6328, Fax: +420 5 4114 6353 Department Coordinator: <i>Ing. Jiří Mekyska</i> Phone: +420 5 4114 6962 E-mail: j.mekyska@phd.feec.vutbr.cz	http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en

B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E BILBAO01	CZ BRNO01	0713	Electricity and Energy	1 st , 2nd	3 student(s) x 6 months each =18	--
		0714	Electronics and automation	1 st , 2nd	3 student(s) x 6 months each =18	--
CZ BRNO01	E BILBAO01	0713/ 0714	Electricity and Energy/ Electronics and automation	1 st , 2nd	2 student(s) x 6 months each =12	--

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E BILBAO01	CZ BRNO01	0713/ 0714	Electricity and Energy/ Electronics and automation	1 teacher á 5 days	-
CZ BRNO01	E BILBAO01	0713/ 0714	Electricity and Energy/ Electronics and automation	1 teacher á5 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E BILBAO01		Spanish	English	B1 Spanish or English	B2 Spanish or English
CZ BRNO01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

The UPV/EHU has a Disabled People's Service (<http://www.ikasleak.ehu.es/p202-shdischm/en/>) who works in the three campuses to attend to the needs of the university population with disabilities, taking into account each person's individual circumstances.

CZ BRNO01

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E BILBAO01	June 30 th	November 30 th
CZ BRNO 01	Nomination: 1 March - 30 April E-application: 31 March - 31 May Delivery of appl. mat.: 30 June	Nomination: 1 March - 30 April E-application: 31 March - 31 May Delivery of appl. mat.: 30 June

2. The receiving institution will send its decision within **6** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

This agreement will take effect in the **2014** academic year being valid for a period of **7** years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

<http://go.ehu.es/gradingsystem>



ECTS grading scale:

ECTS Grade	Spanish Grade	Definition
A	10	EXCELLENT outstanding performance with only minor errors
B	9	VERY GOOD above the average standard but with some errors
C	8	GOOD generally sound work with a number of notable errors
D	6, 7	SATISFACTORY fair but with significant shortcomings
E	5	SUFFICIENT performance meets the minimum criteria
FX	4	FAIL some more work required before the credit can be awarded
F	1 ÷ 3	FAIL considerable further work is required

ECTS credits:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

CZ BRNO01:

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO01	Ministerio de Asuntos Exteriores y Cooperación	http://www.exteriores.qob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/RequisitosDeEntrada.aspx Further assistance: helpcentre4.internacional@ehu.es
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher

Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO01	European Commission (Employment, Social Affairs & Inclusion)	http://ec.europa.eu/social/main.jsp?catId=559 Further assistance: helpcentre4.internacional@ehu.es
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO01	Campus of Alava: helpcentre1.internacional@ehu.es Campus of Biscay (Leioa): helpcentre2.internacional@ehu.es Campus of Biscay (Bilbao): helpcentre3.internacional@ehu.es Campus of Gipuzkoa: helpcentre4.internacional@ehu.es	
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
E BILBAO01	Marta Barandiaran, Director for International Mobility	08.07.2014	
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	9.6.2014	

² Scanned signatures are accepted