



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details¹ (email, phone. Website)
Hochschule RheinMain RheinMain University of Applied Sciences	D WIESBAD01	Kurt-Schumacher-Ring 19, 65197 Wiesbaden, GERMANY. www.hs-rm.de/international Institutional coordinator: Eva Bauer M.A. Phone: +49 611 9495-1572, Fax: +49 611 9495-1574 E-Mail: eva.bauer@hs-rm.de Departmental coordinator Information Technology & Electrical Engineering: Prof. Dr. Georg Fries Phone: +49 6142 898-4287, Fax: +49 6142 898-4251 E-Mail: georg.fries@hs-rm.de
Vysoké učení technické v Brně - Brno University of Technology Faculty of Electrical Engineering and Communication	CZ BRNO01	VUT v Brně, Antonínská 1/548, CZ-601 90 Brno, Czech Republic. www.vutbr.cz/en Erasmus Institutional coordinator: <i>Bc. Tomáš Lády</i> E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145 Administrative Contact: Dr. Jarmila Poncova Research and Foreign Department, FEKT VUT v Brně, Technická 10, CZ-616 00 Brno, Czech Republic E-Mail: poncova@feec.vutbr.cz Phone: +420 54114 6328, Fax: +420 54114 6353

		Departmental coordinator Faculty of Electrical Engineering and Communication: Prof. Dr. Milan Sigmund E-Mail: sigmund@feec.vutbr.cz Phone: +420 54114 6585, Fax: +420 54114 6597 http://www.feec.vutbr.cz/studium/stud_en_llp/index.php_en
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods
					Student Mobility for Studies [average duration]
D WIESBAD01	CZ BRNO01	523	Electronics and automation	1 st , 2 nd	2x 10 months
CZ BRNO01	D WIESBAD01	523	Electronics and automation	1 st , 2 nd	2x 10 months

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [t average duration *]	Staff Mobility for Training
D WIESBAD01	CZ BRNO01	523	Electronics and automation	1x 5 days	1x 5 days
CZ BRNO01	D WIESBAD01	523	Electronics and automation	1x 5 days	1x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
D WIESBAD01		German	English (lectures are held in German, within projects individual coaching in English possible)	B1	B2 (German or English)
CZ BRNO01		English (lectures are held in English)	German (coaching of individual projects in German is possible)	B1	B2 (English or German)

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

For RheinMain University of Applied Sciences:

- Students and Staff with disabilities can contact the representatives for handicapped people in order to find an individual solution: www.hs-rm.de/hochschule/bewerben-studieren/information-und-beratung/unterstuetzung-bei-studium-mit-behinderung

CZ BRNO01

- **Additional requirements for incoming students:** basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D WIESBAD01	15 May.	15 November
CZ BRNO01	Application Deadlines: Autumn semester/ Full academic year: May 31th	Application Deadline: November 15 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system of RheinMain University:

The grading system comprises five levels with numerical equivalents:

“sehr gut” (1.0, 1.3) = very good; “gut” (1.7, 2.0, 2.3) = good; “befriedigend” (2.7, 3.0, 3.3) = satisfactory; “ausreichend” (3.7, 4.0) = sufficient; “nicht ausreichend” (5) = non-sufficient/fail. The minimum passing grade is “ausreichend” (4.0).

Grading system of Brno University of Technology:

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WIESBAD01	Laure Leuschner, international@hs-rm.de , +49 611 9495-1573	www.hs-rm.de/international
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WIESBAD01	Laure Leuschner, international@hs-rm.de , +49 611 9495-1573	www.hs-rm.de/international
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students


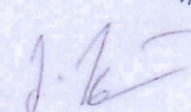
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WIESBAD01	Laure Leuschner, international@hs-rm.de , +49 611 9495-1573	www.hs-rm.de/international
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
D WIESBAD01	Eva Bauer, Erasmus Institutional Co-ordinator	13/11 2013	
CZ BRNO01	Ass. Prof. Dr. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	11.11.2013	

³ Scanned signatures are accepted