



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020 **between programme countries**

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Žilina Faculty of Humanities Department of Mathematics	SK ZILINA01	Erasmus Institutional Coordinator: Assoc. Prof. Peter Fabián, PhD., Vice-rector T.: + 421-41-513 5130 peter.fabian@rekt.uniza.sk Erasmus faculty coordinator: Mgr. Eva Leláková, PhD. Vice-dean of the Faculty of Humanities T.:+421-41-513-6106 eva.lelakova@fhv.uniza.sk	University home page www.uniza.sk Faculty home page: www.fhv.uniza.sk www.fhv.uniza.sk/en/
BRNO UNIVERSITY OF TECHNOLOGY	CZ BRNO01	Erasmus Institutional Coordinator: Bc. Tomáš Lády E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145	

Faculty of Electrical Engineering and Communication		Administrative Contact: Jarmila Pončová E-mail: poncova@feec.vutbr.cz Phone: +420 5 4114 6328, Fax: +420 5 4114 6353 Department Coordinator: Doc. RNDr. Jaromír Baštinec. CSc. E-mail: bastinec@feec.vutbr.cz Phone: +420 5 4114 3222	http://www.feec.vutbr.cz/studium/studen_llp/index.php.en
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle 1 st , 2 nd or 3 rd *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods for 1 ac. year*]	Student Mobility for Traineeships *
SK ZILINA01	CZ BRNO01	461	Mathematics	1 st , 2 nd , 3 rd	2 (10)	-
CZ BRNO01	SK ZILINA01	461	Mathematics	3 rd	2 (10)	-

Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
SK ZILINA01	CZ BRNO01	461	Mathematics	2 x 1 week	-
CZ BRNO01	SK ZILINA01	461	Mathematics	2 x 1 week	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
SK ZILINA01		EN	SK	B2 English	B2 English
CZ BRNO01		EN		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

University of Žilina: Students with disabilities could be accepted after the consultation with International Office. There is one non-barrier room available in the dormitory Hliny V.

Brno University of Technology:

Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK ZILINA01	June 15th	November 30th
CZ BRNO01	Application Deadline: Autumn semester/ Full academic year: May 31 th	Application Deadline: November 15 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
SK ZILINA01	September- February	February- June
CZ BRNO01	September- February	February- June

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
5. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

University of Žilina grading system

ECTS grade	Grading system in words	Points (%)	Mark
A	Excellent	93 – 100	1
B	Very Good	85 – 92	1,5
C	Good	77 – 84	2
D	Satisfactory	69 – 76	2,5
E	Sufficient	61 – 68	3
FX	Insufficient	less than 61	4

Brno University of Technology grading system

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Faculty contact person for student, teaching a staff mobility: Mrs. Eva Lelakova, Faculty Erasmus Coordinator eva.lelakova@fhv.uniza.sk Mrs. Lenka Kalusova, International and PR Office, lenka.kalusova@fhv.uniza.sk	http://www.euraxess.sk/_user/documents/Euraxess/entry-stay-slovakia-guide-final-2012-12-web.pdf http://fhv.uniza.sk/en/_docs/erasmus_info.pdf http://www.uniza.sk/document/InfoErasmusUniZA13_14.pdf

CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Faculty contact person for student, teaching a staff mobility: Mrs. Eva Lelakova, Faculty Erasmus Coordinator eva.lelakova@fhv.uniza.sk Mrs. Lenka Kalusova, International and PR Office, lenka.kalusova@fhv.uniza.sk	http://www.euraxess.sk/user/documents/Euraxess/entry-stay-slovakia-guide-final-2012-12-web.pdf http://fhv.uniza.sk/en/docs/erasmus_info.pdf http://www.uniza.sk/document/InfoErasmusUniZA13_14.pdf
CZ BRNO01		https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students

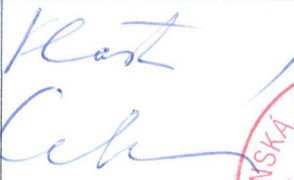
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Faculty contact person Ms. Lenka Kalusova lenka.kalusova@fhv.uniza.sk	http://fhv.uniza.sk/en/docs/dorm_vd.pdf http://fhv.uniza.sk/en/docs/erasmus_info.pdf
CZ BRNO01	E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3	http://www.kam.vutbr.cz/english/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
SK ZILINA01	Doc. PaedDr. Vlasta Cabanová, PhD. Dean of the Faculty of Humanities	25/11/2013	
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	18.11.2013	